



**The Grand Lodge of Free and Accepted Masons of Ohio
COMMITTEE ON EDUCATION AND INFORMATION**

OFFICER'S MANUAL ONLINE COURSE

INSTRUCTIONS

Please circle your answer, and note the page and section where it was found. Your Lodge Education Officer will correct your exam and request a certificate of completion from the DEO, when you pass.

If you retain a copy of your corrected exam, it will serve as a handy reference in the future.

TRUE OR FALSE

1. Q. Every member who aspires to leadership in an Ohio Lodge should personally possess an up-to-date copy of the Constitution, Charges, By-Laws, and Code of the Grand Lodge of Ohio.

A. TRUE
FALSE
2. Q. Every Lodge member present is expected to vote unless excused by the Lodge.

A. TRUE
FALSE
3. Q. A member who has anything to say to the Lodge, whether it is to enter discussion or to second a motion, can remain seated if recognized by the Worshipful Master.

A. TRUE
FALSE
4. Q. During a Lodge meeting the altar can be moved and the lights extinguished to better suit the desires of the Worshipful Master.

A. TRUE
FALSE



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5. Q. The use of first names or nicknames is proper during Lodge meetings.
A. TRUE
FALSE
6. Q. Currently serving District Education Officers may be received and introduced either before or with the Past District Deputies also present at the meeting?
A. TRUE
FALSE
7. Q. When addressing mail to a brother it is proper to put his Masonic title on the envelope.
A. TRUE
FALSE
8. Q. The Deacons and Stewards should not consider it a part of their duties to try to learn a lecture or charge until they become comfortable with their duties.
A. TRUE
FALSE
9. Q. The brother who enters Lodge after it has opened should approach the Senior Warden and salute.
A. TRUE
FALSE
10. Q. Grand Honors may be given only by the Grand Master or Grand Lodge Officers.
A. TRUE
FALSE



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11. Q. When the Worshipful Master has been informed that the Grand Master is about to enter, the Worshipful Master will retire to the ante room and escort the Grand Master into the Lodge.
- A. TRUE
FALSE
12. Q. The Worshipful Master is allowed to delay the opening of stated meeting when waiting for an officer to arrive.
- A. TRUE
FALSE
13. Q. The due guard and sign may be given by a brother or an officer of the Lodge when addressing or being addressed by an officer of a higher rank.
- A. TRUE
FALSE
14. Q. A current dues card is necessary if you vouch for a visiting brother.
- A. TRUE
FALSE
15. Q. Investigations of petitioners should be conducted in such a way that even if rejected the petitioner gains higher respect for the fraternity..
- A. TRUE
FALSE
16. Q. The proceedings of a Lodge, with all the transactions thereof, petitions, committee work, etc., are public record.
- A. TRUE
FALSE



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17. Q. One of the purposes of an office in the Lodge exists for promoting the welfare of the Craft.
- A. TRUE
FALSE
18. Q. A Lodge can be opened or closed by anyone without observing the ancient form and usage.
- A. TRUE
FALSE

MULTIPLE CHOICE

19. Q. Without exceptions, who must attend the Past Master's Convocation?
1. Senior Warden
 2. Secretary
 3. Past Worshipful Masters
 4. Masters Elect
20. Q. When a brother rises to speak, he shall:
1. Respectfully address the Brethren
 2. Give his name and address
 3. Respectfully address himself to the Worshipful Master
 4. Wait until he is recognized
21. Q. The purpose of the Officer's Manual is to:
1. Enable the officers of the Lodge to better understand the laws, customs, programs and procedures of the Grand Lodge of Ohio
 2. Provide new Master Masons with answers to several of their questions
 3. Serve as a guide for officers
 4. All of the above



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22. Q. What is the proper way to wear your apron?
1. Anyway the brother feels
 2. Under the coat
 3. Only if the brother feels like wearing one
 4. It should be worn outside the coat
23. Q. Except for the Holy Bible, what is the most sacred thing in the Lodge?
1. Square
 2. Compasses
 3. Master's jewel
 4. Ballot
24. Q. What types of discussions are permitted in Lodge, Grand Lodge, or gathering of Masons at refreshment?
1. Political and Private Business
 2. Non-Masonic Subjects which men are divided into classes, etc.
 3. Both of the above
 4. None of the above
25. Q. The Worshipful Master should remove his hat:
1. During prayer
 2. At the name of the Deity
 3. When giving the Obligation
 4. All of the above